

ICON BOARD OF TRUSTEES

AGENDA for Meeting on 7th December 2022 to be held from **14.00 to 17.00** in a hybrid format – in person at CIWEM and online via Zoom. Tea and coffee will be available.

Please note that the Board meeting will be preceded by a light vegetarian lunch at 13.00. This will be an opportunity for new and existing trustees to meet and mingle.

Icon’s Charitable Objects:

- To advance the education of the public by research into and the promotion of the conservation of items and collections of items of cultural, aesthetic, historic and scientific value; and
- To preserve and conserve items and collections of items of cultural, aesthetic, historic and scientific value.

Item	Description	Lead	Information or decision ¹
01	Vice Chair’s welcome and report	SR	
02	Meeting administration	SR	
02.01	• Apologies		
02.02	• Trustees’ Code of Conduct		
02.03	• Declarations of interest relating to this meeting		
03	Minutes of previous meeting	SR	
03.01	• Approval of minutes of 21 st September 2022 including amendments and signature		Decision (P)
03.02	• Board Meeting Action Log		Information (P)
03.03	• Matters arising		
04	Chief Executive’s Report	SC	
04.01	• Operational update		Exec Report (P)
04.02	• New Risk Register		Discussion (P)
05	Governance		
05.01	• Recruiting a new Chair	SR	Update
05.02	• Board Planning Day 2023 – 9 January	SC	Exec Report (P)
06	Finance and income generation		
06.01	• Management accounts – Q2	SC	
06.01.01	○ Financial commentary		Discussion (P)
06.01.02	○ Management accounts		Discussion (P)
06.02	• Draft Icon Budget 2023-24	SC	Decision (P)
06.02.01	○ Membership and other fees	MN	Decision (P)
06.02.02	○ Remuneration Committee: Salaries	RB	Decision (P)
	BREAK		

¹ P = papers provided

07	Skills		
07.01	<ul style="list-style-type: none"> Strategic Priorities 2022-23 report 	PW	Exec Report (P)
07.02	<ul style="list-style-type: none"> New Skills Strategy – update 	PW	
07.03	<ul style="list-style-type: none"> Key matters arising from PSD 	DD	
07.04	<ul style="list-style-type: none"> Appointment of Conferences Committee members 	PW	
08	Membership		
08.01	<ul style="list-style-type: none"> Strategic Priorities 2022-23 report 	MN/JL	Exec Report (P)
08.02	<ul style="list-style-type: none"> Conservation Register – 3-year review 	MN	Exec Report (P)
08.03	<ul style="list-style-type: none"> Networks Review 	MN	Decision (P)
09	Diversity & Inclusion		
10	Advocacy		
10.01	<ul style="list-style-type: none"> Strategic Priorities 2022-23 report 	SC/GB	Exec Report (P)
11	Policy updates		
11.01	<ul style="list-style-type: none"> GDPR Review / Privacy Policy* 	MN	Decision (P)
12	Any Other Business		
13	Close of meeting		

*These items will not be discussed, unless a discussion is requested by a trustee prior to the meeting.

DATES OF FUTURE MEETINGS

9 th January 2023	Board planning day	11.00-17.00	In person – off site
22 nd March 2023	Board meeting	14.00-17.00	Hybrid (Zoom & CIWEM)