

Recommended Timeline	Stage	Description
Month 1	Week 1: Onboarding Week 4: Check-in with the Icon team	Candidates meet with the Accreditation team to discuss the Accreditation process and get access to OneFile.
Month 2 & 6	Project write-up Month 4: Mentor check-in Month 6: Check-in with Icon team	Candidates are encouraged to consider which projects to include and check that they have all the necessary evidence. Once this is in place, candidates can focus on writing up their projects and aligning evidence with sub-standards.
Month 6 & 10	First draft Month 8: Mentor check-in	This is a chance to pause and review your projects on OneFile. You can check through each one to see whether any criteria or sub-standards still need to be met. If anything is missing, you're encouraged to make changes, add further evidence or explore alternative projects.
Month 10	Draft review	Candidates show their final draft to the Icon team.
Month 10 & 12	Revision Month 11: Mentor check-in	After receiving feedback from the Icon team, candidates can revise their e-portfolio.
Month 12	E-Portfolio submission	Candidates submit their e-portfolio.
Month 14	Discussion & Assessment	Candidates are getting ready for the Assessment Discussion.
Month 16	Final result	Assessors make their decision which is then reviewed by our Moderation Committee. Once this process is complete, the candidate receives their final result (eg. confirmation as an ACR or a request for partial assessment).