

ICON BOARD OF TRUSTEES

AGENDA for Meeting on 21st September 2022 to be held from **14.00 to 17.00** in a hybrid format.

Icon's Charitable Objects:

- To advance the education of the public by research into and the promotion of the conservation of items and collections of items of cultural, aesthetic, historic and scientific value; and
- To preserve and conserve items and collections of items of cultural, aesthetic, historic and scientific value.

Item	Description
01	Chair's welcome and report
02	Meeting administration
02.01	<ul style="list-style-type: none"> • Apologies
02.02	<ul style="list-style-type: none"> • Trustees' Code of Conduct
02.03	<ul style="list-style-type: none"> • Declarations of interest relating to this meeting
03	Minutes of previous meeting
03.01	<ul style="list-style-type: none"> • Approval of minutes of 14th June 2022 including amendments and signature
03.02	<ul style="list-style-type: none"> • Board Meeting Action Log
03.03	<ul style="list-style-type: none"> • Matters arising
04	Chief Executive's Report
04.01	<ul style="list-style-type: none"> • Operational update
04.02	<ul style="list-style-type: none"> • Impact Report 2022
04.03	<ul style="list-style-type: none"> • Risk Register <ul style="list-style-type: none"> ○ External operating conditions ○ Governance Handbook
05	Trustees' Annual Report and Audit
05.01	<ul style="list-style-type: none"> • Audit Findings Report
05.02	<ul style="list-style-type: none"> • Going Concern Report
05.03	<ul style="list-style-type: none"> • Trustees' Annual Report & Accounts 31st March 2022
05.04	<ul style="list-style-type: none"> • Letter of Representation to the Auditors
06	Finance and income generation
06.01	<ul style="list-style-type: none"> • Management accounts – Q1
06.01.01	<ul style="list-style-type: none"> ○ Financial commentary
06.01.02	<ul style="list-style-type: none"> ○ Management accounts
06.02	<ul style="list-style-type: none"> • Budget timetable
06.03	<ul style="list-style-type: none"> • Hampshire Trust Bank – signatories
	BREAK
07	Diversity & Inclusion

08	Skills
08.01	<ul style="list-style-type: none"> • Strategic Priorities 2022-23 report
08.02	<ul style="list-style-type: none"> • Key matters arising from PSD <ul style="list-style-type: none"> ○ New Chair of PSD
08.03	<ul style="list-style-type: none"> • Conservators' Salaries – revised guidance
09	Membership
09.01	<ul style="list-style-type: none"> • Strategic Priorities 2022-23 report
10	Advocacy
10.01	<ul style="list-style-type: none"> • Strategic Priorities 2022-23 report
10.02	<ul style="list-style-type: none"> • Delivering change for the profession
11	Governance
11.01	<ul style="list-style-type: none"> • Chartership update
11.02	<ul style="list-style-type: none"> • Co-options and elections update
11.03	<ul style="list-style-type: none"> • Approval of minutes of 23rd August 2022 including amendments and signature
11.04	<ul style="list-style-type: none"> • Process for recruiting a new Chair
12	Any Other Business
13	Close of meeting

*These items will not be discussed, unless a discussion is requested by a trustee prior to the meeting.

DATES OF FUTURE MEETINGS

1 st December 2022	AGM	17.00-18.00	Online
7 th December 2022	Board meeting	14.00-17.00	Hybrid (Zoom & CIWEM)
22 nd March 2023	Board meeting	14.00-17.00	Hybrid (Zoom & CIWEM)